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MANUFACTURERS OF THE WORLDS LARGEST RANGE OF DISC BRAKES FOR ANY VEHICLE

Job Description –Warehouse Operative (Auto Picking)

SUMMARY

EBC Brakes are looking for a Warehouse Operative to work in our Automotive Picking team at our World HQ in Pineham, Northampton, NN4 9EF. This is primarily a picking and packing role, with emphasis on an efficient and accurate service in the dispatch of automotive parts.

PRIMARY RESPONSIBILITIES

- To pick and pack automotive orders ACCURATELY for customers in boxes and export pallet coffins;
- Undertake daily stock enquiries both phone and/or email;
- Pack goods neatly and safely according to Company policies;
- Perform stock location enquiries on SAGE 200;
- Use the transport provider's shipping system;
- To perform any reasonable request from line manager, this may include being asked to help in other departments

KNOWLEDGE AND SKILLS

- Good standard of numeracy and literacy – lots of work with part numbers (e.g. 6336, 6366, 6633, that are similar – must be able to focus and accurately pick the correct part number from a printed sheet or verbal request;
- Previous experience of working in a warehouse environment an advantage but not essential;
- Ability to work to as part of a team;
- PC literate preferred but not essential;
- Experience in manual handling preferred but training will be given;
- Duties involve regular repetitive light, medium and heavy lifting, carrying of weights up to 25 kilos.

WORKING CONDITIONS

- Hourly rate £12.21 per hour, rising to £12.55 on successful completion of 3 full calendar month probationary period.
- Monday–Thursday 08:00-17:30 (30 min lunch) and Friday 08:30-13:00. Total 40.5 hours per week.

BENEFITS:

- Free on-site parking;
- Uniform & PPE provided;
- Employee discount on EBC products;
- Cycle to Work Scheme (salary sacrifice) available after probation;
- 28 days holiday (including bank holidays), increasing with the long service award scheme;
- Death in Service benefit scheme;
- Employee contributable health plan scheme.

****DIRECT APPLICATION ONLY - STRICTLY NO AGENCIES****